## **Anti-money laundering policy**

ServCo being a Company registered under the Laws of Cyprus, a full member of the European Union is committed and obliged to follow strict compliance with all international and European standards with Money Laundering issues.

To this effect, ServCo adopted internal policies which are in line with the Prevention and Suppression of Money Laundering Activities Law of 200 as well as with Prevention of Money Laundering and Terrorist Financing issued by the Cyprus Bar Association (the "Policy").

According to our Policy we always ensure that we have knowledge of our clients' business and financial background as well as information on the purpose and intended nature of any transaction on which we agree to act.

For the above purposes we ask from each one of our clients to assist us in getting to know them and their business by providing us with the following information and documents:

## For individuals:

- · copy of a valid passport
- proof of residential address (i.e. by producing a utility bill or bank statement)
- signature sample
- full contact details
- reference letter from a bank, or lawyer

## For corporate entities:

- Copy of all Corporate Documents
- Details of the Ultimate Beneficial Owner
- Information regarding shareholders and directors whether those are legal or physical persons

Any of the above documents which is produced outside the Jurisdiction of Cyprus then it should bear an apostille certification or be notarized.

## Declaration

The Form below should be completed by every Beneficial Owner or Official of a Company served by ServCo.

a. Name (as it appears on passport):	
b. Principal residential address:	
(a proof is required i.e. Utility Bill)	
c. Passport Number:	
Expiration date:	
Country issued:	
d. Email address:	
e. Telephone number:	